

Portofino Shores

Community Development District

Special Meeting Agenda

Seat 1: Michael Luton (C.)
Seat 5: Deborah Pariseau (V.C.)
Seat 4: Sandra Reed (A.S.)
Seat 2: Bob Burke (A.S.)
Seat 3: Ingrid Grubb (A.S.)

Tuesday
August 13, 2024
2:30 p.m.

Shores Clubhouse
5720 Spanish River Road, Ft. Pierce, FL
<https://global.gotomeeting.com/join/135266989>
[+1 \(408\) 650-3123](tel:+14086503123); Access Code: 135-266-989

1. Roll Call
2. Approval of the Minutes of the April 2, 2024 Meeting
3. Consideration of **Resolution #2024-04** Approving the Proposed Fiscal Year 2025 Budget and Re-Setting the Public Hearing
4. Public Hearing to Adopt the Fiscal Year 2025 Budget
 - A. Motion to Open the Public Hearing
 - B. Public Comment and Discussion
 - C. Consideration of **Resolution #2024-05** Annual Appropriation Resolution
 - D. Consideration of **Resolution #2024-06** Levy of Non Ad Valorem Assessments
 - E. Motion to Close the Public Hearing
5. Consideration of **Resolution #2024-07** Designating Sharyn Henning as Assistant Treasurer
6. Consideration of Tree Removal Proposals:
 - A. Estimate No: 251 with Jeremy's Tree Service
 - B. Customer Order with Arellano Landscaping and Lawn Care
 - C. Estimate #05438-E with Sampson Tree Service
7. Ratification of Final Invoice for Sidewalk Replacement, Tree Root Removal & Paver Repair with Coral Reef General Contracting, LLC
8. Acceptance of Audit for Fiscal Year Ending September 30, 2023
9. Staff & Officer Reports
 - A. Attorney
 - B. Engineer
 - 1) Description, Workings, and Status of Lake Artisanal Water Pumps
 - 2) Status of Lakes Invasive Species, Armored Catfish, Moles, and Possible Alligator

- C. Manager/Secretary
 - 1) Consideration of Field Management Services Proposal with GMS-SF, LLC
 - 2) Number of Registered Voters in the District – **800**
 - 3) Consideration of Proposed Fiscal Year 2025 Meeting Schedule
 - 4) Discussion of Financial Disclosure Report from the Commission on Ethics and Reminder to File Annual Form
- D. Field Manager
 - 1) Monthly Report
 - 2) Update on RFPs for Tree Removal
 - 3) Discussion of Preserve Sidewalk Repair
 - 4) Community Signs Estimates:
 - a. Design A Sign, Inc.
 - b. Vero Beach Custom Signs & Wraps, LLC
 - c. FastSigns
 - 5) Discussion of Preserve Invasive Vines
- E. Treasurer – Financial Reports
 - 1) Approval of Check Register
 - 2) Acceptance of Unaudited Financials

10. Audience & Supervisors Remarks

11. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.portofinoshorescdd.com>